



## **BTEC Level 3 Certificate in Close Protection Training**

### **What is it?**

In order to obtain an SIA licence you will need to show that you are trained to the right level. You will need to attend and take two training modules and take and pass an exam. This is an intense course which is instructed during a twelve day period. The hours will vary on particular days to allow for planning, and live exercises that will be performed as part of the training.

### **What subjects are covered in the Syllabus?**

#### **Close Protection Specialist Module**

- Roles and Responsibilities of the Close Protection Operative
- Threat and Risk Assessment
- Surveillance Awareness
- Operational Planning
- Law and Legislation
- Interpersonal Skills
- Close Protection Teamwork and Briefing
- Conduct Reconnaissance
- Close Protection Foot Drills
- Route Selection
- Close Protection Journey Management
- Search Procedures
- Incident Management
- Venue Security

#### **Conflict Management Module**

- Avoiding Conflict and Reducing Personal Risk
- Defusing Conflict
- Resolving and Learning from Conflict
- Application of Communication Skills and Conflict Management for Security Guarding and Close Protection



## **One Day anti ambush and convoy driving appraisal**

- Code of Conduct and Induction
- Health and Safety
- Associated Law
- Route Planning
- Principles for Safe Driving
- Threats of Ambush
- Evasive Skills
- Driving in Convoy

### **How is it Assessed?**

The course is assessed by practical tasks through the course, and a multiple choice examination on the final day.

Please allow enough time to register prior to the start of the course. Latecomers may not be permitted on the course. It is **absolutely vital** that you bring the following items with you to the course:

- **Proof of Identification (see attached sheet for acceptable ID)**
- **Colour passport sized photo's (one for each examination)**
- **HB Pencil**
- **Rubber**

**Please be aware; you will not be permitted to attend the course or sit the examinations without the correct proof of identity and passport photos.**

A list of acceptable proof of identity as specified by the Security Industry Authority (SIA) is attached

### **What does a candidate receive on Successful Assessment?**

Successful candidates will receive a certificate, which incorporates an individual number. The issue of each individually numbered certificate is recorded on a central database registering the name of the recipient, date of birth, and place and location of examination.

On successful completion of the course you will then be able to apply for your SIA License. For more information about SIA licensing or to request an application pack contact the SIA

Security Industry Authority  
PO Box 1293



Liverpool  
L69 1AX

Tel: 0844 892 1025 **lines are open from 08.00 to 20.00 Monday to Friday.**  
Fax: 0844 892 0975

[www.sia.homeoffice.gov.uk](http://www.sia.homeoffice.gov.uk)

**First Aid Training** - When applying for your licence you will be required to produce evidence that you have attained a recognised first aid award. You should present your valid first aid certificate to your training provider before you start your training. If you do not have a recognised first aid award you will need to get one in order to get your licence. This is in addition to the minimum 150 hours knowledge and practical skills training.

First aid awards recognised by the SIA are:

- First Aid at Work - 4 day course (HSE approved)
- First Person on Scene (FPOS) Intermediate Award - 30 hours (Edexcel / IHCD)

**Clothing** - We expect our trainees to have smart clothing including a suit, shirt, and tie on certain days of the course, and to dress casual at other times. Dress code will be specified during your first day of training. We may request clothing variations to meet the training needs of our instructors. Our training exercises will be take place both inside and outside so please ensure you bring outdoor clothing and footwear.

We expect that all trainees respect and comply with all reasonable requests from our instructors whilst attending the course. We have the right to remove any individual that is disruptive to the rest of the group.

The course also includes the **RED WEB** offender id spray training. This is an additional module to the course which is not compulsory. The course teaches trainees how to use the spray, and includes a can of spray. This product is a very effective and easy to use, lightweight and reliable tool for the protection officer. The spray sits inside a concealable holster to be worn on the belt which is readily available to be used as a deterrent, or possibly to mark an individual for evidential purposes.



### Grievance and Appeals

Whilst we endeavour to provide the highest standards for conducting examinations, in the event of a grievance there is a 2 stage procedure in conjunction with the relevant awarding body, which will ensure that the grievance is dealt with quickly and fairly. Copies of procedure are available on request. **(01227 768822)**

### Equal Opportunities

Mission Training and Consultancy Ltd is committed to equality of opportunity and has an Equal Opportunities Policy, copies of which are available on request. **(01227 768822)**