

Level 2 Award for Working as a Security Officer within the Private Security Industry

What is it ?

Anyone wanting to work as a security officer in the UK, needs a licence to practise issued by the Security Industry Authority (SIA) and one of the things you need to apply for a licence is to have passed a recognised qualification. The Level 2 Award for Working as a Security Officer within the Private Security Industry is a nationally recognised qualification designed for those who wish to work in the industry. Endorsed by the SIA and regulated by Ofqual, the qualification is awarded to learners who successfully complete three units. This qualification, which is regulated by Ofqual and worth 3 credits at Level 2, follows the SIA's new specification and the unit structure reduces overlap between subject areas making it easier for learners to gain qualifications for additional sectors (CCTV, Door Supervisor etc) as they will only need to sit the additional units.

What subjects are covered in the Syllabus?

Working within the Private Security Industry

- Awareness of the Law in the Private Security Industry
- Health and Safety for the Private Security Operative
- Fire Safety Awareness
- Emergency Procedures
- The Private Security Industry
- Communication Skills and Customer Care

***This Module only needs to be completed if candidates have not completed it as part of the Door Supervisor or CCTV training course**

Conflict Management within the Private Security Industry

- Avoiding Conflict and Reducing Personal Risk
- Defusing Conflict
- Resolving and Learning from Conflict
- Application of Communication Skills and Conflict Management

Working as a Security Officer within the Private Security Industry

- Introduction to the Roles and Responsibilities of Security Officers
- Patrolling
- Access and Egress Control
- Searching
- Technology and Systems in the Security Environment
- The Security Officer and The Law
- Communicating, Reporting and Record Keeping

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What Support Material is Available?

On confirmation of your booking you will be sent the course workbook. This covers the knowledge required as a minimum standard for entry to the industry, as agreed by the members of the national steering and executive committees. It provides door supervisors with a clear reference as to their duties and responsibilities.

You will also be sent a study plan for the first module, Working within the Private Security Industry (the yellow section of the workbook). This is a home study unit which must be completed before attending on day one of the course.

How is it Assessed?

Working within the Private Security Industry – This unit is assessed by a multiple choice examination consisting of 40 questions. **Pass rate 70%** (28 correct answers)

Conflict Management within the Private Security Industry - This unit is assessed by a multiple choice examination consisting of 20 questions. **Pass rate 70%** (14 correct answers)

Working as a Security Officer within the Private Security Industry - This unit is assessed by a multiple choice examination consisting of 40 questions. **Pass rate 70%** (28 correct answers)

The answers to all questions can be found inside the course handbook. All examination papers are produced from a central question bank. They are independently marked by the relevant awarding body.

Please allow enough time to register prior to the start of the course. Latecomers may not be permitted on the course. It is **absolutely vital** that you bring the following items with you to the course:

- **Proof of Identification (see attached sheet for acceptable ID)**
- **1 colour passport sized photo**
- **HB Pencil**
- **Rubber**

Please be aware; you will not be permitted to attend the course or sit the examinations without the correct proof of identity and passport photo.

A list of acceptable proof of identity as specified by the Security Industry Authority (SIA) is attached.



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What does a candidate receive on Successful Assessment?

Successful candidates will receive a certificate, which incorporates an individual number. The issue of each individually numbered certificate is recorded on a central database registering the name of the recipient, date of birth, and place and location of examination.

On successful completion of the course you will then be able to apply for your SIA Licence. This must be done via the SIA website by creating a username and password. A guidance sheet will be sent to you when you are notified of your exam results.

For more information about SIA licensing contact the SIA at

www.sia.homeoffice.gov.uk

Security Industry Authority, PO Box 49768, London WC1V 6WY

Grievance and Appeals

Whilst we endeavour to provide the highest standards for conducting examinations, in the event of a grievance there is a 2 stage procedure in conjunction with the relevant awarding body, which will ensure that the grievance is dealt with quickly and fairly. Copies of procedure are available on request. **(01227 768822)**

Equal Opportunities

Mission Training and Consultancy Ltd is committed to equality of opportunity and has an Equal Opportunities Policy, copies of which are available on request. **(01227 768822)**



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